

Federal Employees Benefits Course for Personnelists, HR Managers and Benefits Advisors

Federal employee benefits programs are complex and ever changing. This comprehensive 3-day course answers all your questions regarding federal employee benefits and retirement planning. Course size is limited to provide ample time for hands-on participation by attendees.

Locations:

Denver, CO – March 25-27, 2009

Denver, CO – June 24-26, 2009

Denver, CO – September 16-18, 2009

Denver, CO – November 4-6 2009

**Back by
Popular
Demand!**

“The course was outstanding, and the handouts are a life-saver and beneficial for my daily use.” Washington, DC -

“Liked the small group, it allowed more interaction.” Washington, DC - June

“Very good class! Great handouts that I can take back and use.” Denver, CO

“Thank you Judy, for a great class!” Denver, CO

3 DAY AGENDA

1st DAY

8:00 a.m. – 4 p.m.

Introduction of Presenter and Attendees
Objectives of Seminar

CSRS/CSRS Offset Annuity

- Emphasis placed on creditable service: deposit, re-deposits and military service deposits
- Eligibility
- High-3 Average Pay
- Voluntary/Involuntary Early Out
- Disability Retirement
- Survivor Benefits (In service and Retirement)
- Cost of Living Adjustments in Retirement
- Law Enforcement, Firefighters, Air Traffic Controllers, Reserve Technicians

Voluntary Contribution Program

- What is it?
- Contributions
- Why contribute?
- Rate of Return
- Choices at Retirement

2nd DAY

8:00 a.m. – 4 p.m.

FERS/ FERS Transferees Annuity

- Emphasis placed on creditable service: deposit, re-deposits and military service deposits
- Eligibility
- High-3 Average Pay
- Voluntary/Involuntary Early Out
- Disability Retirement
- Survivor Benefits (In service and Retirement)
- Cost of Living Adjustments in Retirement
- Law Enforcement, Firefighters, Air Traffic Controllers, Reserve Technicians

Thrift Savings Plan

- What is it?
- CSRS Rules
- FERS Rules
- Why participate?
- Catch-up Provision
- In-service withdrawal options
- Retirement withdrawal options

Federal Employees Group Life Insurance (FEGLI)

- Enrollment options
- Rules for different employees (i.e. part-time)
- Choices at retirement

2nd DAY (Cont.)

Federal Employees Group Health Insurance (FEHBP)

- Who can enroll?
- Dual enrollment
- What happens at termination?
- Options at retirement and rules
- Temporary insurance

Flexible Spending Accounts (FSAs)

- What is it?
- What are the benefits?
- How does it work?
- What happens at retirement?

3rd DAY

8:00 a.m. – 4 p.m.

Federal Long-Term Care Insurance Program (FLTCIP)

- What is it?
- Different options
- Who is eligible?
- What happens at termination and retirement?

Social Security

- Who is eligible?
- What are “credits”?
- When eligible?
- Windfall Elimination Provision
- Government Pension Offset
- Disability
- Survivor
- Medicare

How to Gather Information Concerning a Federal Employee

- Role-Playing

Case Analysis:

- Descriptions of dates of hire and other statistics to help analyze which retirement system employee was hired under. Using “The Gap”, and doing basic retirement planning for a federal employee, each attendee will be given information to do basic retirement planning.

Review of the different forms used by OPM and TSP for federal employees.

Materials provided:

- CSRS and FERS Benefits Workbook
- Supplemental Workbook
- CD-ROM of all CSRS & FERS Benefits
- Resource CD-ROM
- 2008 Federal Employees Handbook

Notes:

- There will be a short exam after each topic.
- There will be a 10 minute break every 1 hour and 15 minutes.
- Lunch will be for an hour at noon each day. There will be no lunch provided by the presenter. Lunch is “on your own.”
- There is no soliciting in these seminars: no products, investments or insurance plans are presented.
- Attendance is reserved for government personnel only.

Federal Employees Benefits Course for Personnelists, HR Managers and Benefits Advisors

Presented by: Judy Snow, Snow-Cap Agency, Inc.

To register, complete and fax this order form to 720-536-3236
Or mail to: Snow-Cap Agency, Inc., P.O. Box 231, Castle Rock, CO 80104
Questions? Call 1-800-696-3511

Attendee Name: _____
Title _____
Agency: _____
Address: _____
City _____ State _____ Zip _____
Telephone _____ Fax _____
Email _____

Locations:

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Conference Cost: \$ _____

Regular registration: \$1,195 per person

5% DISCOUNT FOR 3 OR MORE PERSONS
ATTENDING FROM THE SAME AGENCY
5% EARLY BIRD DISCOUNT (REGISTER BY THE
SAME DATE OF THE MONTH PRIOR TO THE
CLASS)

(Note: Cost includes seminar fee and materials. It does not include meals, travel expenses, parking fees or other accommodations.)

METHOD OF PAYMENT: (All checks must be made payable to Snow-Cap Agency)

Check Check # _____
 Purchase Order PO # _____

Credit Card
 MasterCard Visa

Credit Card # _____
Expiration Date _____
Name on Credit Card _____
CVV# (three digit code on back of the card) _____

CANCELLATION POLICY & TERMS

Credit cards will be charged upon receipt of registration form. Govt. purchase orders are accepted. Terms are net 30. Snow-Cap is a private, woman-owned small business. Federal Tax ID: 800000457

- 30 days prior to seminar date, Snow Cap will announce the exact meeting place for that city location (i.e., agency location, hotel conference room, etc.).

- A minimum of 12 attendees is required for each seminar or the seminar will be cancelled by the Snow-Cap Agency. Any such cancellation would be determined and announced by Snow-Cap 30 days prior to the seminar date.

- CANCELLATIONS by attendees will be given a full refund if issued in writing to the Snow-Cap Agency at least 45 days prior to the seminar. After that, no refunds will be issued; however, an attendee can transfer the registration to another federal employee.

- This seminar is open to government personnel only. Non-government personnel should consider the ChFEBC course (information at www.febsi.com)

Signature (required) _____

Fax this form to 720-536-3236 or mail to:
Snow-Cap Agency, Inc., P.O. Box 95, Castle Rock, CO 80104
Questions? Call 1-800-696-3511 or david@snow-cap.com